

IDAHO BOARD OF ARCHITECTURAL EXAMINERS
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 7/17/2020

BOARD MEMBERS PRESENT: Allison McClintick - Chair
Daniel K Mullin
John D Maulin
Timothy Grissom

DIVISION STAFF: Susan Buxton, Division Administrator
Dawn Hall, Deputy Division Administrator
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Greg Floyd, Financial Unit Manager
Lori Rodenspiel, Board Specialist
MiChell Bird, Section Chief

The meeting was called to order at 8:32 AM MDT by Allison McClintick.

Mr. Floyd was introduced as the new Financial Unit Manager and MiChell Bird was introduced as the new Section Chief.

APPROVAL OF MINUTES

Mr. Mullin made a motion to approve the minutes of 1/24/2020. It was seconded by Mr. Maulin. Motion carried.

Mr. Maulin made a motion to approve the minutes of 2/4/2020. It was seconded by Ms. McClintick. Motion carried.

Mr. Maulin made a motion to approve the minutes of 3/12/2020, 5/12/2020, and 5/22/2020. It was seconded by Mr. Mullin. Motion carried.

LAWS AND RULES

Mr. McQuade presented information on the Executive Order from June regarding the new Division of Occupational and Professional Licenses. He described some of the changes including that the Board would be joining the Building and Construction section.

Mr. McQuade shared that the Legislative Interim Committee on Occupational Licensing Reform has been reviewing how our state regulates occupational licensing and how other states regulate occupational licensing. The committee proposed some changes that affect all licensing Boards here in Idaho. In the past legislative session there were new proposals signed into law that affect the Board. The first is if someone has a felony, before they decide to go to school to become an architect, they can ask the Board for an opinion as to whether or not that felony will preclude them from getting an architect's license. The Board will have to provide the answer in writing.

The second law has to do with the analysis of a criminal conviction. The legislation requires felony exemption review, which the Board currently practices in response to disclosure of criminal history on an application. There shouldn't be any changes to how the architect board reviews felonies and misdemeanor applicants.

The last change that affects architects in Idaho is a new addition in Title 5 of Idaho code. In times of emergency, an architect is now able to provide certain volunteer services to determine if buildings are safe to be occupied, they are able to provide those services with a limited liability shield.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$322,972.98 as of 6/30/2020.

DIVISION BUSINESS

2020 BOARD CONTRACT

Mr. Crema and Mr. Floyd reviewed the Board contract with the Board. Mr. Mullin made a motion to approve the Board contract and authorize the Board chair to sign it on behalf of the Board. It was seconded by Mr. Maulin. Motion carried.

Correct Erroneous January 24, 2020 Motion

Mr. Crema presented a correction to the Board. At the January 24, 2020 meeting, he presented a possible motion for the Board to add back on to the To Do List that the Board specialist is delegated the authority to issue NCARB blue cover application licenses. Mr. Cone so moved the motion, which should not have happened as Mr. Cone was the Board chair at the time. He stated that a Board member needed to remake the motion.

Mr. Maulin made a motion to put back on the To Do List that the Board specialist is delegated the authority to issue NCARB blue cover application licenses. Mr. Grissom seconded the motion. Motion carried.

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

CONFERENCE UPDATE 2020 NCARB ANNUAL BUSINESS MEETING

The conference was a virtual meeting. Ms. McClintick shared that there was some general information shared, and that the resolutions were put off to another time. They did have the elections for the new officers.

BOARD ELECTION

Mr. Mullin nominated Mr. Maulin to be the vice chair of the Board. Mr. Grissom seconded the motion. Motion carried.

WALL CERTIFICATE

Ms. Rodenspiel suggested the Board hold off on changing the wall certificates due to the restructuring of the Division. She shared that the financial department did order some of the current wall certificates to get the Board through until a decision was made by the Division on the route to go regarding wall certificates.

Ms. Buxton asked the Board their opinion on the wall certificates, and they stated that they liked the current certificates as they looked very professional.

NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DUES

Mr. Mullin asked if the dues had gone up from the previous year. Neither the Board specialist nor the Board chair knew the answer. Ms. Eavenson said she would look up the dues information from the past five years and share it with the Board at the next meeting.

Mr. Mullin made a motion to direct the Division to pay the NCARB dues. Mr. Maulin seconded the motion. Motion carried.

NON-ACCREDITED EDUCATION SUBCOMMITTEE REPORT

Mr. Mullin stated that he did not have anything to share today. He added that he would like to keep the discussion as an action item for the next meeting in order for our newest Board member, Mr. Grissom, to get caught up on what the Board has been discussing.

EXECUTIVE SESSION

Mr. Mullin made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Maulin. The vote was: Ms. McClintick, aye; Mr. Mullin, aye; Mr. Maulin, aye; and Mr. Grissom, aye. Motion carried.

Mr. Maulin made a motion to come out of executive session. It was seconded by Mr. Grissom. Motion carried.

APPLICATIONS

Mr. Mullin made a motion to approve the following for licensure:

Steve Wygoda AR-986827

It was seconded by Mr. Grissom. The motion carried. Mr. Maulin wished to be recorded as voting nay.

NEXT MEETING was rescheduled for September 11, 2020 at 8:30 AM MDT.

ADJOURNMENT

Mr. Maulin made a motion to adjourn the meeting at 9:50 AM MDT. It was seconded by Mr. Mullin. Motion carried.

Allison McClintick, Chair